

MINUTES OF REGULAR TRUSTEE MEETING HELD DECEMBER 9, 2025

THE BOARD OF TRUSTEES TATE TOWNSHIP MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: TRUSTEE WILSON, TRUSTEE STEIMLE, TRUSTEE DURBIN, AND FISCAL OFFICER KATHY BRANNOCK.

AFTER THE PLEDGE OF ALLEGIANCE, OPENING PRAYER WAS GIVEN BY JOHN WILSON.

MR. WILSON INTRODUCED THE BOARD.

MOTION BY MS. STEIMLE TO ACCEPT THE MINUTES OF THE REGULAR MEETING HELD ON NOVEMBER 25, 2025. 2<sup>ND</sup> BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY MS. STEIMLE TO ACCEPT THE MINUTES OF THE SPECIAL MEETING HELD ON DECEMBER 3, 2025. 2<sup>ND</sup> BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY MS. STEIMLE TO ACCEPT THE MINUTES OF THE SPECIAL MEETING HELD ON DECEMBER 8, 2025. 2<sup>ND</sup> BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY MS. STEIMLE TO APPROVE THE OCTOBER, 2025 BILLS. 2<sup>ND</sup> BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY MS. STEIMLE TO APPROVE THE NOVEMBER, 2025 BILLS. 2<sup>ND</sup> BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY MS. STEIMLE TO APPROVE THE NOVEMBER, 2025 PAYROLL, EFT'S AND WITHHOLDING VOUCHERS. 2<sup>ND</sup> BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MR. WILSON READ THE PUBLIC PARTICIPATION RULES AND ASKED ANYONE THAT WISHED TO SPEAK TO SIGN IN. THERE WILL BE A LIMIT OF 5 MINUTES PER PERSON WITH A LIMIT OF 1 HOUR. ALL COMMENTS ARE TO BE ADDRESSED TO THE CHAIRMAN OF THE BOARD.

NEW PUBLIC PARTICIPATION-NONE

MR. WILSON CLOSED THE NEW PUBLIC PARTICIPATION.

FIRE CHIEF-OLD BUSINESS

NOVEMBER, 2025 FIRE REPORT WAS PRESENTED. THERE WERE 177 RUNS, 53 FIRE AND 124 EMS.

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CHIEF COOPER REPORTED THAT THERE WERE TWO TRAFFIC FATALITIES WITHIN ONE HALF MILE OF EACH OTHER.

THERE WAS A \$25,000 FIRE LOSS. A TRACK-HOE CAUGHT FIRE WHILE CLEARING LAND. THE EQUIPMENT WAS SO FAR OFF THE ROAD THAT THE FIRE DEPARTMENT HAD TO USE THE BRUSH UNITS TO EXTINGUISH THE FIRE.

THE TECHNICIAN FOUND THAT ANOTHER BATTERY CHARGER WAS BAD IN THE SYSTEM ON THE OUTDOOR WARNING SIREN LOCATED ON SALT AIR-MAPLE ROAD. THE CHARGER WAS REPLACED AND THE TWO BATTERIES WERE ABLE TO BE CHARGED UP AND REINSTALLED. EVERYTHING WAS BACK UP AND WORKING THAT DAY. THE DECEMBER TEST FOR 12/3/2025 WAS CANCELLED DUE TO COLD WEATHER. THE NEXT TEST IS SCHEDULED FOR 1/7/2026.

THE STATEWIDE BURN BAN IS OVER UNTIL MARCH, 2026. TOWNSHIP RESIDENTS CAN GO BACK TO BURNING AS NORMAL AS LONG AS THEY HAVE A FIRE DEPARTMENT ISSUED BURN PERMIT.

THE 2025 TOY DRIVE WAS A SUCCESS. THE FIRE DEPARTMENT WAS ABLE TO PROVIDE 255 WRAPPED GIFTS TO CHILDREN IN OUR COMMUNITY. THE GIFTS WILL BE DELIVERED TO BETHEL-TATE LOCAL SCHOOL DISTRICT ON THURSDAY FOR DISTRIBUTION. EVERYONE THAT DONATED TOYS OR MONEY TO THE EVENT WERE THANKED. ALSO, THE FIRE DEPARTMENT MEMBERS AND THEIR FAMILIES WERE THANKED FOR HELPING WITH THE OPEN HOUSE AND THE WRAPPING OF ALL THE GIFTS.

FIRE-NEW BUSINESS

CHIEF COOPER ASKED THE TRUSTEES TO REMOVE FF/MEDIC JUSTIN ROWLAND, FF/EMT TIMOTHY FOSTER, AND CADET MADELYNN BURNES FROM THEIR 1-YEAR PROBATIONARY PERIOD. MR. WILSON MADE A MOTION TO REMOVE FF/MEDIC JUSTIN ROWLAND, FF/EMT TIMOTHY FOSTER, AND CADET MADELYNN BURNES FROM THEIR 1-YEAR PROBATIONARY PERIOD. 2<sup>ND</sup> BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

CHIEF COOPER HAS RECEIVED A RESIGNATION LETTER FROM FF/MEDIC MICHAEL WELCH. HIS LAST DAY OF EMPLOYMENT WILL BE DECEMBER 19, 2025. MICHAEL HAS ACCEPTED A JOB BACK AT MONROE TOWNSHIP FIRE DEPARTMENT AS THEIR ASSISTANT CHIEF. THE TRUSTEES WERE ASKED TO ACCEPT HIS RESIGNATION AND TO ALLOW HIM TO BE ALLOWED TO STAY ON THE DEPARTMENT AS AN HONORARY MEMBER. MR. WILSON MADE A MOTION TO ACCEPT THE RESIGNATION OF FF/MEDIC MICHAEL WELCH EFFECTIVE DECEMBER 19, 2025 AND TO ALLOW MICHAEL TO REMAIN ON THE DEPARTMENT AS AN HONORARY MEMBER. 2<sup>ND</sup> BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

CHIEF COOPER ASKED THE TRUSTEES TO ALLOW THE FIRE CHIEF TO START THE HIRING PROCESS FOR (1) FF/PARAMEDIC TO FILL TO UPCOMING VACANT POSITION. MR. WILSON MADE A

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MOTION ALLOWING CHIEF COOPER TO START THE HIRING PROCESS FOR (1) FF/PARAMEDIC. 2<sup>ND</sup> BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

ROAD/CEMETERY- OLD BUSINESS

CEMETERY REPORT FOR NOVEMBER, 2025 WAS PRESENTED. 8 BURIALS, 3 FOUNDATION ORDERS, 0 LOT SALES.

ED REPORTED THAT HE HAD INSTALLED 4 MILITARY MONUMENTS. THE SHELTER HOUSE PARKING LOT HAS BEEN STRIPED. BOLTS THAT WERE DONATED BY TRUSTEE JOHN WILSON HAVE BEEN INSTALLED.

WORK ON DAVIS ROAD HAS BEEN COMPLETED. 5 TONS OF CRUSHED CONCRETE TYPE 2 WAS USED.

A NEW EXHAUST WAS INSTALLED ON THE FORD EXPLORER.

3 CASE ROAD RESIDENTS COMPLIMENTED THE ROAD DEPARTMENT ON THE RESURFACING JOB. ED STANLEY REPORTED THAT HE HAD INSTALLED BLEEDERS ON THE ROAD TO KEEP WATER FROM COMING UP THRU THE BLACKTOP.

ED EXPRESSED HIS APPRECIATION TO THE FIRE DEPARTMENT FOR THE PANTS, COATS & BOOTS. THE ROAD WORKERS WERE ABLE TO KEEP DRY AND WARM ON THE JOB.

ED ASKED THE TRUSTEES FOR APPROVAL TO ATTEND THE WINTER CONFERENCE AND TRADE SHOW IN COLUMBUS FEBRUARY 5 TO FEBRUARY 6, 2026. MR. WILSON MADE A MOTION TO APPROVE THE ATTENDANCE. MR. DURBIN 2<sup>ND</sup> THE MOTION. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR DURBIN, YES.

ZONING-OLD BUSINESS

THE NOVEMBER, 2025 ZONING REPORT WAS PRESENTED. 13 PERMITS WERE ISSUED, VIOLATION UPDATES WERE GIVEN.

THE TRUSTEES WERE UPDATED ON THE ZONING MAP AMENDMENT INITIATED BY THE BOARD ON OCTOBER 28, 2025. ON NOVEMBER 18, 2025 THE CLERMONT COUNTY PLANNING COMMISSION UNANIMOUSLY RECOMMENDED FOR APPROVAL WITH STANDARD CONDITIONS. ON DECEMBER 2, 2025 THE ZONING COMMISSION ALSO UNANIMOUSLY RECOMMENDED APPROVAL WITH STANDARD CONDITIONS. THE TRUSTEES WERE ASKED TO SCHEDULE A PUBLIC HEARING WITHIN 30 DAYS. MR. WILSON MADE A MOTION TO SET A PUBLIC HEARING FOR CASE 1927SB ON JANUARY 5, 2026 AT 7:00 PM. MR. DURBIN 2<sup>ND</sup> THE MOTION. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

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MR. BAIRD INFORMED THE BOARD THAT ONE OF THE ZONING NOTIFICATION SIGNS HAD BEEN DAMAGED. HE BELIEVES IT MAY HAVE BEEN HIT BY A SNOW PLOW ON STATE ROUTE 125. HE IS NOT CERTAIN, BUT IT MAY BE ABLE TO BE STRAIGHTENED.

MR. BAIRD ANNOUNCED THAT THERE WILL BE 2 OPEN SEATS ON THE BOARD OF ZONING APPEALS BOARD ONCE MR. BULOW MOVES TO THE ZONING COMMISSION. MR. ALBRECHT HAS AGREED TO FILL ONE OF THE VACANCIES EFFECTIVE JANUARY 1, 2026. MR. WILSON MADE A MOTION TO APPROVE MR. ALBRECHT FILLING A SEAT ON THE BOARD OF ZONING APPEALS BOARD EFFECTIVE JANUARY 1, 2026. MR. DURBIN 2<sup>ND</sup> THE MOTION. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MR. BAIRD ANNOUNCED THAT THERE WILL BE A WORK GROUP MEETING ON DECEMBER 17, 2025 AT 6:30 PM TO REVIEW THE DRAFT OF THE ZONING CODE.

MR. WILSON MADE A MOTION FOR RON BULOW TO FILL THE VACANT SEAT OF BETTY ARMACOST ON THE ZONING COMMISSION. MR DURBIN 2<sup>ND</sup> THE MOTION. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES. MR. WILSON EXPRESSED HIS APPRECIATION TO BETTY ARMACOST FOR 31 YEARS OF SERVICE.

THE SURVEY POSTCARD SURVEY NOW HAS 99 RESPONSES UP FROM 90 REPORTED AT THE LAST MEETING, AND THE COMPREHENSIVE PLAN GOALS AND FUTURE USES SURVEY IS UP TO 69 FROM 66.

MR. BAIRD INFORMED THE TRUSTEES THAT A CONTACT FOR SDL CONNECT (AND GOVSITES) AND ONE OF HIS COLLEAGUES STOPPED BY HIS OFFICE ON DECEMBER 4<sup>TH</sup> FOR A BRIEF VISIT/DISCUSSION. THE FINAL COMPARATIVE ANALYSIS IS STILL PENDING SOME FURTHER DISCUSSIONS AND COMPLETION.

ZONING-NEW BUSINESS

MR. BAIRD INFORMED THE TRUSTEES THAT IF THERE ARE NO OBJECTIONS, HE WOULD LIKE TO ADOPT A NEW ZONING CASE REFERENCE NUMBER POLICY STARTING ON JANUARY 1, 2026.

MR. BAIRD WILL BE MEETING WITH ARGUS DEFENSE REGARDING CYBERSECURITY IN JANUARY.

CLERMONT COUNTY EMERGENCY MANAGEMENT AGENCY IS UPDATING THE COUNTY'S HAZARD MITIGATION PLAN.

OLD BUSINESS

MR. WILSON ASKED THE TRUSTEES IF THEY WANTED TO MAKE A DONATION TO THE AMERICAN 250. MR. DURBIN SUGGESTED A DONATION OF \$500. MS. STEIMLE AGREED. MR. WILSON MADE A MOTION TO DONATE \$500 TO THE AMERICAN 250 CELEBRATION TO BE HELD ON JULY

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11, 2026. MR. DURBIN 2<sup>ND</sup> THE MOTION. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MR. WILSON MADE A MOTION TO CANCEL THE REGULAR MEETING SCHEDULED FOR DECEMBER 23, 2025. MR. DURBIN 2<sup>ND</sup> THE MOTION. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

THE TRUSTEES AGREED TO MEET ON DECEMBER 30, 2025 AT 12:00 PM FOR THE 2026 REORGANIZATIONAL MEETING.

PUBLIC PARTICIPATION OLD BUSINESS-NONE

MOTION BY MR. WILSON TO END THE REGULAR SESSION AND GO INTO EXECUTIVE SESSION AT 7:53PM PER O.R.C. 121.22 (G)(4) TO DISCUSS THE UNION CONTRACT. MR. DURBIN 2<sup>ND</sup> THE MOTION. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY MR. WILSON TO END THE EXECUTIVE SESSION AT 8:33PM. MR. DURBIN 2<sup>ND</sup> THE MOTION. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY MR. WILSON TO REOPEN THE REGULAR SESSION AT 8:33PM. MR. DURBIN 2<sup>ND</sup> THE MOTION. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY MR. WILSON TO TABLE MAKING A DECISION IN ORDER TO ALLOW THE UNION TIME TO MAKE A DECISION. MR. DURBIN 2<sup>ND</sup> THE MOTION. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MS. STEIMLE PRESENTED THE TOWNSHIP'S INSURANCE PLAN RENEWAL TO THE TRUSTEES FOR THEIR APPROVAL. THE PLAN EFFECTIVE DATES ARE JANUARY 1, 2026 TO JANUARY 1, 2027. THE POLICY RENEWAL PREMIUM INCREASED BY 4.9%. MOTION BY MR. WILSON TO APPROVE THE RENEWAL. MR. DURBIN 2<sup>ND</sup> THE MOTION. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION TO ADJOURN BY DURBIN, 2<sup>ND</sup> BY WILSON.