

MINUTES OF REGULAR TRUSTEE MEETING HELD SEPTEMBER 23, 2025

THE BOARD OF TRUSTEES TATE TOWNSHIP MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: TRUSTEE WILSON, TRUSTEE STEIMLE, TRUSTEE DURBIN, AND FISCAL OFFICER KATHY BRANNOCK.

AFTER THE PLEDGE OF ALLEGIANCE, OPENING PRAYER WAS GIVEN BY JOHN WILSON.

MR. WILSON INTRODUCED THE BOARD.

MOTION BY MS. STEIMLE TO ACCEPT THE MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 9TH . 2ND BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MR. WILSON READ THE PUBLIC PARTICIPATION RULES AND ASKED ANYONE THAT WISHED TO SPEAK TO SIGN IN. THERE WILL BE A LIMIT OF 5 MINUTES PER PERSON WITH A LIMIT OF 1 HOUR. ALL COMMENTS ARE TO BE ADDRESSED TO THE CHAIRMAN OF THE BOARD.

NEW PUBLIC PARTICIPATION-

RON BULOW INFORMED THE BOARD THAT HE WAS APPLYING FOR THE UPCOMING VACANCY ON THE ZONING COMMISSION BOARD. HE PRESENTED THE BOARD WITH HIS QUALIFICATIONS. MS. STEIMLE ASKED WHY HE WANTED TO CHANGE TO THE ZONING COMMISSION FROM THE BOARD OF ZONING APPEALS. HE RESPONDED THAT THE BZA DEALS MAINLY WITH SETBACKS AND FEELS THAT HE COULD OFFER MORE ON THE ZONING COMMISSION. MS. STEIMLE COMMENTED THAT THE BZA WILL HAVE MORE ISSUES AS A RESULT OF THE NEW ZONING REGULATIONS THAT WOULD BENEFIT FROM HIS KNOWLEDGE OF THE ZONING CODE. MR. WILSON MADE A MOTION TO APPOINT RON BULOW TO THE ZONING COMMISSION EFFECTIVE JANUARY 2, 2026 DEPENDING ON THE BOARD OF ZONING APPEALS HAVING SUFFICIENT MEMBERS. 2ND BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

DENNY MOELL FROM THE CLERMONT COUNTY HEALTH AND RECOVERY BOARD SPOKE TO THE BOARD ABOUT THE UPCOMING RENEWAL LEVY TO MAINTAIN THE ESSENTIAL SERVICES FROM CLERMONT COUNTY. THE BUDGET IS \$9 MILLION. THEY SERVE 25,000 RESIDENTS PER YEAR. ONE THIRD OF THEIR FUNDING COMES FROM THE LEVY, ONE THIRD FROM THE FEDERAL GOVERNMENT AND ONE THIRD FROM GRANTS. THE ELECTION IS NOVEMBER 4, 2025.

MR. WILSON CLOSED THE NEW PUBLIC PARTICIPATION.

MS. STEIMLE STATED THAT OHIO REV. CODE 9.64, ENACTED THROUGH H.B.96, REQUIRES A CYBERSECURITY POLICY BE ADOPTED BY SEPTEMBER 30, 2025. WHILE TATE TOWNSHIP HAS A CYBERSECURITY POLICY, THE CURRENT PLAN WAS ADOPTED IN 2021 AND WILL LIKELY NEED TO BE REVISED. THE BOARD NEEDS TO PASS A CYBERSECURITY POLICY THAT IDENTIFIES ROLES AND RESPONSIBILITIES, CONTROLS, TRAINING, AND VENDOR AND THIRD-PARTY

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MANAGEMENT. MS. STEIMLE, SHELBY BAIRD, KATHY BRANNOCK, AND SEAN O'NEAL WILL OVERSEE THE REVISION. MS. STEIMLE MADE A MOTION TO PASS A RESOLUTION ADOPTING THE CYBERSECURITY POLICY OF TATE TOWNSHIP EFFECTIVE IMMEDIATELY AS REQUIRED BY OHIO AUDITOR OF STATE. 2ND BY MR. WILSON. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MS. STEIMLE MADE A MOTION TO APPROVE THE SETTLEMENT AGREEMENT WITH PURDUE TO PERMIT RECEIPT OF ADDITIONAL OPIOID FUNDS.

MS. STEIMLE STATED THAT THE PAVING IS COMPLETE ON VANDAMENT AND LEONARD ROADS. THE TOWNSHIP NEEDS TO SUBMIT AN INVOICE TO OCTOPUS ENERGY IN ORDER TO GET REIMBURSED FOR THE PAYMENT TO ROBERTS PAVING. ED STANLEY WAS VERY PLEASED WITH THE PAVING. MR. WILSON COMPLIMENTED EVERYONE THAT WORKED ON THE PROJECT.

MS. STEIMLE STATED THAT THE TOWNSHIP WILL BEGIN POSTING THE FUND SUMMARY REPORT ON THE WEBSITE. THIS REPORT IDENTIFIES REVENUE AND EXPENSES BY FUND. THE OHIO CHECK BOOK WILL BE POSTED WITHOUT PAYROLL INFORMATION.

MS. STEIMLE GAVE A REPORT ON THE LAST WORK GROUP MEETING. THE MEETING FOCUSED ON DRAFT RESOLUTION LANGUAGE BASED ON SURVEYS AND WORKING GROUP DISCUSSIONS. IT FOCUSED ON AGRICULTURAL AND RESIDENTIAL AREAS.

THE NEXT ZONING COMMISSION MEETING WILL BE HELD ON OCTOBER 7, 2025 WITH A WORK GROUP MEETING FOLLOWING. THERE WILL BE AN INTERIM WORK GROUP MEETING ON OCTOBER 21.

MR. BAIRD REMINDED EVERYONE THAT THE NEW SURVEY IS AVAILABLE ON THE TOWNSHIP WEBSITE.

MR. DURBIN STATED THAT THE LIGHT IN THE FIRE DEPARTMENT PARKING LOT NEEDS TO BE REPAIRED. HE HAD SOME QUOTES BUT ADDITIONAL INFORMATION IS NEEDED.

MR. DURBIN SUGGESTED THAT THE ZONING DEPARTMENT USE DOOR HANGERS TO INFORM PROPERTY OWNERS OF ZONING COMPLAINTS. WHEN THE DOOR HANGER IS LEFT A PHOTO WILL BE TAKEN. IF THE DOOR HANGER DOES NOT RESOLVE THE ISSUE, A LETTER CAN BE MAILED. MR. DURBIN STATED THAT THIS PROCESS HAS HAD A 90% SUCCESS GETTING A RESPONSE FROM PROPERTY OWNERS. MR. WILSON HAS INVESTIGATED THE COST OF THE DOOR HANGERS AND HAS FOUND THAT VISTAPRINT TO BE AFFORDABLE. THE COST FOR 250 IS \$80.99 PLUS SHIPPING. MR. BAIRD SUGGESTED THAT 50 WOULD BE A GOOD TEST. MR. WILSON MADE A MOTION TO APPROVE THE PURCHASE OF 50 DOOR HANGERS FROM VISTAPRINTS FOR AN AMOUNT UP TO \$100. 2ND BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

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MR. DURBIN INFORMED THE BOARD THAT HE HAD LOOKED INTO GETTING A CELLPHONE FOR THE ZONING INSPECTOR. THIS WAY THE ZONING INSPECTOR COULD ANSWER CALLS WHEN HE IS OUT OF THE OFFICE INVESTIGATING COMPLAINTS. THE PHONE WOULD ALSO ACT AS A CAMERA. THE COST OF A FLIP PHONE IS \$24/MONTH. THE COST OF A SMART PHONE IS \$38/MONTH. MS. STEIMLE ASKED FOR HIM TO DOUBLE CHECK THAT IT IS POSSIBLE TO TRANSFER PHOTOS FROM A FLIP PHONE. MOTION BY WILSON TO TABLE DECISION UNTIL THE NEXT REGULAR BOARD MEETING ON OCTOBER 14, 2025. 2ND BY DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES. ASSISTANT CHIEF WELCH WILL ASK CHIEF COOPER TO CHECK ON THE CAPABILILITES OF A FLIP PHONE AND POSSIBILITY OF UPGRADING TO A SMART PHONE.

MR. WILSON INFORMED EVERYONE THAT THE FLOWERS THAT WERE AUTHORIZED AT THE LAST BOARD MEETING WERE FOR CINDY SHEPHERD IN RECOGNITION OF HER OUTSTANDING WORK DURING THE BURKE FEST.

MR. BAIRD INFORMED THE BOARD THAT THE .GOV DOMAIN ADDRESS THAT HE HAD INITIALLY REQUESTED WAS DENIED. THE .GOV DOMAIN ADDRESS THAT WAS DECIDED ON IS TATETWPOH.GOV. MOTION BY MR. WILSON TO USE THE NEW DOMAIN NAME TATETWPOH.GOV. 2ND BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

AT 8:17PM MR. WILSON MADE A MOTION TO END THE REGULAR MEETING SESSION AND ENTER INTO EXECUTIVE SESSION PER ORC 121.22 (G) (1) AND (G) (5). 2ND BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN ,YES.

AT 8:45PM MR. WILSON MADE A MOTION TO END THE EXECUTIVE SESSEION AND RETURN TO REGULAR SESSION. 2ND BY MR. DURBIN. MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MR. WILSON AUTHORIZED ED STANLEY TO CONTACT THE APPLICANT REGARDING A POSTION IN THE ROAD/CEMETERY DEPARTMENT.

OLD PUBLIC PARTICIPATION:

RON BULOW ASKED ABOUT THE STATUS OF THE VETERANS' MEMORIAL. MR. WILSON AND MS. STEIMLE RESPONDED THAT THEY ARE LOOKING FOR DONATIONS, GRANTS, AND SPONSORSHIPS FOR THE PROJECT (BOULDERS AND BENCHES). WHEN THE PROJECT IS COMPLETE IT WILL BE EVEN WITH THE BLACKTOP. THERE IS NO LIGHT ON THE FLAG POLE. ED PUT IN PVC SO ELECTRIC COULD BE RUN IN THE FUTURE.

MR. BAIRD INFORMED THE BOARD THAT THE VILLAGE DROPPED OFF THE "250" BANNER AT HIS OFFICE.

MR. WILSON CLOSED THE OLD PUBLIC PARTICIATION

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MOTION TO ADJOURN BY DURBIN, 2ND BY WILSON.