

MINUTES OF REGULAR TRUSTEE MEETING HELD AUGUST 26, 2025

THE BOARD OF TRUSTEES TATE TOWNSHIP MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: TRUSTEE WILSON, TRUSTEE STEIMLE, TRUSTEE DURBIN, AND FISCAL OFFICER KATHY BRANNOCK.

AFTER THE PLEDGE OF ALLEGIANCE, OPENING PRAYER WAS GIVEN BY JOHN WILSON.

MR. WILSON INTRODUCED THE BOARD.

MOTION BY MS. STEIMLE TO ACCEPT THE MINUTES OF THE REGULAR MEETING HELD ON AUGUST 12, 2025. 2<sup>ND</sup> BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MR. WILSON READ THE PUBLIC PARTICIPATION RULES AND ASKED ANYONE THAT WISHED TO SPEAK TO SIGN IN. THERE WILL BE A LIMIT OF 5 MINUTES PER PERSON WITH A LIMIT OF 1 HOUR. ALL COMMENTS ARE TO BE ADDRESSED TO THE CHAIRMAN OF THE BOARD.

NEW PUBLIC PARTICIPATION-

DUSTIN GILLIS FROM O.T.A.R.M.A. GAVE AN OVERVIEW OF THE TOWNSHIP INSURANCE POLICY. HE EXPLAINED THE COVERAGE LIMITS AND DEDUCTIBLES. O.T.A.R.M.A. IS IN EXCESS OF PERSONAL INSURANCE AND WILL REIMBURSE THE DEDUCTIBLE ON A PERSONAL POLICY. CRIME COVERAGE CAN BE INSURED TO \$250,000. IF THE TOWNSHIP WANTS AN INCREASED CYBER LIABILITY COVERAGE IT WOULD HAVE TO BE A STAND ALONE POLICY. GENERAL LIABILITY PREMIUM INCREASED BASED ON EXPENSES. THE PROPERTY PREMIUM INCREASED DUE TO THE HCA APPRAISAL AND RATE INCREASE. THE EQUIPMENT COVERAGE CAN BE BASED ON REPLACEMENT COST. THE EQUIPMENT WOULD THEN BE REPLACED BASED ON COST OF NEW EQUIPMENT. HE ALSO STATED THAT THERE WERE APPLICATIONS FOR THE MORE AND POLICE AND FIRE GRANTS. THE DEPARTMENT SUPERVISORS WILL MEET WITH HIM TO REVIEW COVERAGES.

GREG GENTILE, THE DEPUTY AUDITOR, SPOKE ABOUT THE "OPEN DATA" SITE ON THE AUDITOR'S PAGE. THERE IS INFORMATION ABOUT FINANCIALS, SALES AND VALUES IN THE LAST 3 YEARS AND ALSO A GIS MAP.

MIKE LONG INTRODUCED HIMSELF TO THE TRUSTEES. HE IS INTERESTED IN A POSITION WITH THE MAINTENANCE DEPARTMENT. HE IS SKILLED IN ENGINE REPAIR. HE IS A MASTER MECHANIC SPECIALIZING IN FORDS. MR. DURBIN ASKED HIM IF HE HAD ANY EXPERIENCE WITH EXCAVATION EQUIPMENT. HE REPLIED THAT HE HAS A BACKHOE. MR. WILSON SAID THAT HE WOULD KEEP THE RESUME TO REVIEW AND WILL GIVE IT TO ED.

BOB ARANYOS SPOKE TO THE TRUSTEES ABOUT THE ONGING DRAINAGE PROBLEM ON HIS PROPERTY. MS. STEIMLE GAVE THE BACKGROUND OF THE PROPERTY ISSUES FROM THE WORK DONE BY THE COUNTY ON THE BRIDGE. SHE HAS WORKED WITH LEGAL COUNSEL ABOUT THE

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RIGHT-OF-ENTRY AND RELEASE DOCUMENT. SHE MET WITH BOB AND WALKED THE PROPERTY WITH HIM. BOB PROPOSED A DIFFERENT SOLUTION THAN PREVIOUSLY OFFERED BY THE TRUSTEES. SHE SPOKE TO ED TODAY AND TRADED THOUGHTS. THE LEFT SIDE OF THE TOP OF THE DRIVEWAY IS THE PROBLEM. WATER GOES OVER THE TOP OF THE DRIVEWAY. BOB SUGGESTED CUTTING THE DITCH DEEPER AND PUTTING IN ROCK. HE ALSO SUGGESTED PUTTING IN RECYCLED CONCRETE BETWEEN THE DRIVEWAYS TO SLOW THE WATER FLOW. SHE SUGGESTED THAT THE TRUSTEES, ED, AND BOB DISCUSS THE ISSUE AND PROPOSED SOLUTIONS FURTHER. MR. DURBIN SAID THAT HE WILL STOP BY AND LOOK AT THE PROPERTY.

RYAN JONES SPOKE TO THE TRUSTEES. HE PURCHASED A HOUSE AT 2587 GAYLORD AVENUE. THERE IS A DRIVEWAY THAT IS NOT MAINTAINED BY THE TOWNSHIP. HE WANTED TO SEE ABOUT HAVING IT VACATED. SHELBY SAID THAT IT IS A PLATTED DRIVEWAY ("PAPER STREET"). MR. JONES STATED THAT HE MAINTAINS IT. MR. DURBIN ASKED IF HE COULD GET A QUIT CLAIM. MS. STEIMLE SAID THAT SHE BELIEVES THAT VACATING AND CLOSING ARE TWO DIFFERENT THINGS. SHE WILL CHECK WITH LEGAL COUNSEL HOW TO PROCEED.

MR. WILSON CLOSED THE NEW PUBLIC PARTICIPATION.

PROJECT UPDATES:

MS. STEIMLE ANNOUNCED THAT BURKE FEST IS THIS COMING WEEKEND, AUGUST 30 FROM 3-8PM. THE TRUSTEES WILL HAVE A TENT SET UP WITH THE LAND USE PLAN AND WILL HAVE CONSULTANTS THERE TO ANSWER QUESTIONS. THE INTERACTIVE BOARDS WILL BE SET UP AND VISUAL PREFERENCE BOARDS WILL BE ON DISPLAY SHOWING DIFFERENT CATEGORIES AND LOCATIONS.

THE ZONING/WEBPAGE SOFTWARE DEMOS HAVE BEEN COMPLETED. A SUMMARY DOCUMENT WILL BE COMPLETED AND PRESENTED TO THE BOARD. THE GOAL IS TO MAKE THE PERMIT APPLICATION PROCESS ELECTRONIC. IT COULD ALSO BE A WEBSITE MANAGEMENT PROGRAM. AS PART OF THIS INITIATIVE, THE BOARD CONSIDERED INVESTIGATING THE E-MAIL PLATFORM AS WELL. MS. STEIMLE MADE A MOTION FOR THE BOARD TO AUTHORIZE SHELBY BAIRD TO ACT FOR THE TOWNSHIP IN GETTING INFORMATION AND PRICING ON THESE I T RELATED INITIATIVES. MR. WILSON 2<sup>ND</sup> THE MOTION. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MS. STEIMLE STATED THAT WE ARE STILL WORKING ON THE FINANCIAL REPORT FOR THE WEBSITE. THE TRUSTEES AGREED TO PUT A LINK ON THE WEBSITE TO THE OPEN CHECK BOOK. MR. WILSON DOES NOT WANT PAYROLL INFORMATION POSTED.

MR. DURBIN ANNOUNCED THAT SAVE-A-LOT HAS DONATED 200 HOT DOGS, BUNS AND DRINKS FOR THE BURKE FEST.

SHELBY BAIRD ANNOUNCED THAT THERE WILL BE A CYBER LAW WEBINAR ON AUGUST 28 FROM 12:30-1:30 PM. THE LAW TAKES EFFECT ON SEPTEMBER 30, 2025.

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SHELBY STATED THAT THERE ARE 5 CONTENDERS FOR THE ZONING WEBSITE.

MR. WILSON GAVE AN UPDATE ON THE VETERANS' MEMORIAL. HE RECEIVED THE OKAY FROM "CALL-BEFORE-YOU-DIG" FOR PLACING THE FLAGPOLE. IT IS A 2 DAY PROCESS THAT WILL BE DONE THE FIRST WEEK OF SEPTEMBER. MR. WILSON RECEIVED A QUOTE FROM INTEGRITY CONCRETE FOR THE SIDEWALK AROUND THE FLAGPOLE. THE QUOTE WAS FOR \$3000 FOR LABOR. THE TRUSTEES AGREED TO HAVE AN AGGREGATE SIDEWALK. MR. WILSON MADE A MOTION TO APPROVE INTEGRITY CONCRETE TO POUR THE SIDEWALK AT A COST OF \$3000. 2<sup>ND</sup> BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MR. WILSON OPENED OLD PUBLIC PARTICIPATION

JODI WILSON ANNOUNCED THAT PIPER'S PANTRY WILL BE PASSING OUT DOG AND CAT FOOD/LITTER ON SEPTEMBER 13 FROM 10-11 AM AT THE BETHEL COMMUNITY CENTER. THIS IS OPEN TO THE ENTIRE TOWNSHIP. SHELBY HAS POSTED THE EVENT ON THE TOWNSHIP WEBSITE. SHE ASKED IF ANYONE WOULD LIKE TO BE A SPONSOR. THEY ALSO ACCEPT DONATIONS. MR. DURBIN ASKED THE TRUSTEES IF THEY WOULD LIKE TO DONATE \$250.00. MR. WILSON MADE A MOTION TO DONATE \$250.00 TO PIPER'S PANTRY FOR THE COMMUNITY EVENT. 2<sup>ND</sup> BY MR. DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

RON BULOW SUGGESTED HAVING A SIGN AT THE BURKE FEST RECONGNIZING SAVE-A-LOT'S DONATION.

MR. WILSON SUGGESTED HAVING A FIRE BOOT AT THE BOOTH TO COLLECT DONATIONS FOR THE AMERICAN LEGION' S HOLIDAY FOOD DRIVE. MS. STEIMLE SUGGESTED THAT THEY MAKE SURE IT IS DISCLOSED THAT THE TOWNSHIP IS COLLECTING THE DONATIONS, NOT THE LEGION.

MR. WILSON CLOSED THE OLD PUBLIC PARTICIPATION

MOTION TO ADJOURN BY DURBIN, 2<sup>ND</sup> BY WILSON.