

**TATE TOWNSHIP
BOARD OF APPEALS
MINUTES
APRIL 15, 2025**

MEMBERS PRESENT

David Petrik
Tony Tolin
Jon Pryor
Ron Bulow
Shelby Baird, Zoning Inspector
Kathy Brannock, Secretary

ALSO PRESENT

David Petrik called the meeting to order at 6:59 pm. After the pledge to allegiance, board members were introduced. The minutes of the March 18, 2025 were reviewed. Mr. Petrik asked if there were any corrections. Mr. Petrik made a motion to accept the minutes. Mr. Pryor 2nd the motion. Roll call: Mr. Pryor, yes, Mr. Tolin, yes, Mr. Bulow, yes, Mr. Petrik, yes.

Mr. Baird announced to the board that Jennifer Shinkle had resigned from the board. He asked anyone that would be interested in the vacant seat to send a letter of interest to either him and the secretary, Kathy Brannock.

Old Business-

Mr. Petrik asked if everyone had had a chance to read the rules and responsibilities. Mr. Baird stated that he could not find the missing pages. Samples of other boards' rules were sent to the members to use to rewrite the rules. Mr. Pryor commented that other templates could be used. Mr. Petrik asked the board how they want to do their time limits. Mr. Tolin asked Mr. Baird how much time the trustees allow. Mr. Baird responded there is generally enough time for the applicant to present their case, approximately 30 minutes. The time could be extended unless the speaker is repeating themselves. Mr. Baird commented that they already have the reports and could ask questions. Mr. Petrik asked if questions could be asked after each presentation. Mr. Baird responded that there would be a separation between the case presentation and "other testimony of adjacent property owners and other interested parties." The time allowance could be based on the number of people attending the hearing. The trustees allow up to 5 minutes per person.

Mr. Baird stated that “recesses and continuances” need to be addressed. Mr. Petrik asked if it would be permissible for board members to e-mail suggestions. Mr. Baird suggested putting together a 2 person committee to write a draft to review at the next board meeting since the debate needs to be done in an open meeting. Mr. Petrik stated that he will meet with Mr. Baird. Mr. Pryor stated that he would also give input. Other board members were asked to send comments to Mr. Baird. Mr. Baird stated that after the draft is completed and reviewed by the board, legal counsel will review and approve the draft before the board would vote to approve it.

The next meeting scheduled for May 20th is canceled unless there is new business, such as a new case, that is filed at least 2 weeks prior to the meeting date.

Mr. Petrik made motion at 7:17 pm to adjourn the meeting. Mr. Tolin 2nd the motion. Roll call: Mr. Pryor, yes, Mr. Tolin, yes, Mr. Bulow, yes, Mr. Petrik, yes.