

MINUTES OF REGULAR TRUSTEE MEETING HELD AUGUST 13, 2024

THE BOARD OF TRUSTEES OF TATE TOWNSHIP MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: TRUSTEE WILSON, TRUSTEE STEIMLE, TRUSTEE DURBIN AND FISCAL OFFICER KATHY BRANNOCK.

AFTER THE PLEDGE OF ALLEGIANCE, OPENING PRAYER WAS GIVEN.

MOTION BY TRUSTEE STEIMLE TO ACCEPT THE MINUTES OF THE REGULAR MEETING HELD ON JULY 9, 2024. 2ND BY TRUSTEE DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY TRUSTEE STEIMLE TO ACCEPT THE MINUTES OF THE SPECIAL MEETING HELD ON JULY 18, 2024. 2ND BY TRUSTEE DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY TRUSTEE STEIMLE TO ACCEPT THE MINUTES OF THE SPECIAL MEETING HELD ON JULY 24, 2024. 2ND BY TRUSTEE DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY TRUSTEE STEIMLE TO ACCEPT THE MINUTES OF THE SPECIAL MEETING HELD ON JULY 31, 2024. 2ND BY TRUSTEE DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY TRUSTEE STEIMLE TO APPROVE JULY BILLS. 2ND BY TRUSTEE DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

MOTION BY TRUSTEE STEIMLE TO APPROVE JULY PAYROLL, EFT'S AND WITHHOLDING VOUCHERS. 2ND BY TRUSTEE DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

RESOLUTION BY TRUSTEE STEIMLE ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. 2ND BY TRUSTEE DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

TRUSTEE WILSON INTRODUCED THE TRUSTEES AND FISCAL OFFICER TO THE ATTENDEES AND READ THE PUBLIC PARTICIPATION POLICY WITH A LIMIT OF 5 MINUTES. ALL COMMENTS ARE TO BE ADDRESSED TO THE CHAIRMAN OF THE BOARD.

FIRE- OLD BUSINESS

JUNE FIRE REPORT WAS PRESENTED. THERE WERE 179 RUNS (38 FIRE/141 EMS).

REPAIRS HAVE BEEN MADE ON THE 2021 AMBULANCE THAT CLIPPED MIRRORS LAST MONTH.

THE 1993 ENGINE HAD A REAR AXLE SEAL LEAK THAT KONRAD WAS ABLE TO REPAIR FOR UNDER \$500.

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HYDRANT MAINTENANCE SHOULD BE FINISHED THIS MONTH.

THE COMMUNITY WAS THANKED FOR THE SUPPORT AND KIND WORDS TO CHIEF STOWELL ON HIS RETIREMENT. THE DEPARTMENT IS TRULY BLESSED TO HAVE SUCH COMMUNITY SUPPORT.

FIRE-NEW BUSINESS

THE 2021 ENGINE/TENDER HIT A DEER ENROUTE TO A LARGE FIRE IN SARDINIA ON JULY 25 CAUSING DAMAGE TO THE DRIVER SIDE CAB OF THE TRUCK. THE TRUCK IS STILL INSERVICE BUT HAS MINIMAL DAMAGE THAT WILL NEED REPAIRED. CHIEF MET WITH THE INSURANCE ADJUSTER LAST WEEK AND IS WAITING FOR THE QUOTE.

THE 2021 AMBULANCE WAS INVOLVED IN AN AUTO ACCIDENT ON JULY 28 WHILE RETURNING TO THE FIREHOUSE FROM THE HOSPITAL. THE AMBULANCE WAS REAR ENDED BY A MOTORCYCLE AT THE LIGHT IN FRONT OF WALMART ON 125. OUR CREW MEMBERS WERE NOT INJURED, AND THE AMBULANCE IS OUT OF SERVICE. CHIEF MET WITH THE INSURANCE ADJUSTER LAST WEEK AND IS WAITING FOR THE QUOTE.

THE DEPARTMENT RECEIVED \$12,180 FROM THE OHIO AMBULANCE IMPACTED INDUSTRY PROGRAM. THE AWARD WILL BE USED FOR RETENTION BONUSES FOR PERSONNEL.

THE DEPARTMENT RECEIVED THE AFG GRANT FROM FEMA FOR THE PURCHASE OF TWENTY-FOUR PORTABLE RADIOS TO REPLACE AGING RADIOS THAT WERE GOING TO BE OUT OF SERVICE IN JULY, 2025. THE TOTAL AWARD PACKAGE IS \$124,800 (\$118,857.14 FROM FEMA AND \$5,942.86 IS THE TOWNSHIP PORTION). THE OVERALL COST OF THE PROJECT WILL BE BETWEEN \$140,000 AND \$145,000. WAITING FOR QUOTES FROM VENDORS. THE COST OF THE RADIOS WILL LIKELY GO UP 5% AT THE END OF THE YEAR. THE GRANT DOES NOT COVER THE COST OF THE 3 ADDITIONAL MOBILE RADIOS THAT NEED TO BE REPLACED AS WELL BEFORE JULY, 2025.

RECOMMENDED LILLIAN EARLS BE MOVED FROM CADET TO PART TIME FIREFIGHTER/EMT FOR A 1 YEAR PROBATION PERIOD. SHE IS ALREADY A FF/EMT AND JUST GRADUATED FROM HIGH SCHOOL IN MAY. DUE TO HER AGE SHE HAS TO WAIT UNTIL 8/31/24 WHEN SHE TURNS EIGHTEEN TO GET HER CERTIFICATIONS. MOTION BY TRUSTEE WILSON 2ND BY TRUSTEE DURBIN TO ACCEPT LILLIAN EARLS AS A PART TIME FF/EMT. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

DUE TO THE RETIREMENT OF CHIEF STOWELL, THE CURRENT OFFICER STAFF ALL MOVED UP LEAVING AN OPEN LIEUTENANT POSITION. 4 MEMBERS WENT THROUGH THE PROCESS TO FILL THE POSITION. AFTER ALL SCORING WAS COMPLETED, THE CANDIDATE WITH THE HIGHEST SCORE WAS LEVI TROUTMAN. RECOMMEND THAT LEVI TROUTMAN BE PROMOTED TO THE RANK OF LIEUTENANT AND PLACED ON A 1 YEAR PROBATION EFFECTIVE 8/1/2024. MOTION BY TRUSTEE WILSON 2ND BY TRUSTEE DURBIN TO ACCEPT LEVI TROUTMAN AS LIEUTENANT. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES. LT. TROUTMAN WAS SWORN IN.

CHRIS COOPER WAS SWORN IN AS CHIEF BY TRUSTEE WILSON.

TRUSTEE WILSON MADE A MOTION TO GO INTO EXECUTIVE SESSION PERTAINING TO O.R.C. 121.22 (G) (1) DISCIPLINE OF A PUBLIC EMPLOYEE. MOTION WAS 2ND BY TRUSTEE STEIMLE AT 7:25 PM. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES. AT 7:33 PM TRUSTEE WILSON MADE A MOTION TO RETURN TO REGULAR SESSION 2ND BY TRUSTEE DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

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ZONING-OLD BUSINESS

JULY REPORT WAS PRESENTED. 7 PERMITS WERE ISSUED. 91 CALLS WERE RECEIVED, MOSTLY VOICEMAILS. 88 OF THOSE CALLS WERE RESOLVED. 37.9 MILES WERE DRIVEN FOLLOWING UP ON COMPLAINTS.

SHELBY WILL BE ATTENDING THE OHIO TOWNSHIP ASSOCIATION MEETING ON AUGUST 15.

CALLS THAT WERE RECEIVED PERTAINED TO THE ISSUE OF ALTERNATE HOUSING ON PROPERTY WHERE THERE IS NO PRINCIPAL RESIDENCE ON THE PROPERTY, AND POLE BUILDINGS WITH LIVING AREA. THERE NEEDS TO BE A PROCESS FOR MODIFICATIONS/ADDITIONS.

ZONING-NEW BUSINESS

SHELBY IS CURRENTLY DRAFTING PROCEDURES FOR HANDLING COMPLAINTS/VIOLATIONS FOR NUISANCE PROPERTIES. HE IS LOOKING INTO HOW TO RESOLVE LONG STANDING NUISANCE CASES. O.R.C. 505.87 DETAILS HOW THE BOARD CAN TAKE ACTION. IT WILL REQUIRE FORMAL POLICIES. TRUSTEE STEIMLE ASKED IF IT WOULD BE DONE BY RESOLUTION OR ZONING CODE. OTHER TOWNSHIPS ARE PASSING RESOLUTIONS. TRUSTEE STEIMLE ASKED IF WE WOULD HAVE TO AMEND THE ZONING CODE. SHELBY RESPONDED THAT WE MAY NEED TO. TRUSTEE WILSON STATED THAT A MEETING MAY BE NEEDED TO DISCUSS THE STEPS TO REVISE THE ZONING CODE. TRUSTEE STEIMLE STATED THAT THERE NEEDS TO BE MORE RESEARCH BEFORE HAVING A MEETING. SHE EXPRESSED HER APPRECIATION FOR HIM WORKING ON IT. CIVIL COURT ONLY HAS SO MUCH POWER; THERE IS NO PENALTY IF THEY DON'T PAY THE FINE. A LIEN COULD BE ATTACHED TO THE PROPERTY IF THEY WON'T CLEAN UP THE PROPERTY. GENERAL MAINTENANCE GUIDELINES ARE NOT CURRENTLY IN THE ZONING CODE. TRUSTEE WILSON RECOMMENDED MOVING FORWARD WITH RESEARCH, 2ND BY TRUSTEE DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

SHELBY REQUESTED A SPECIAL MEETING TO REVISE THE ZONING PERMIT/APPLICATION FEE SCHEDULE. THE LAST TIME IT WAS REVISED WAS JANUARY, 2023. TRUSTEE WILSON STATED THAT HE HAD CHECKED WITH LEGAL COUNSEL AND WAS TOLD THAT IT COULD BE CHANGED AT ANY TIME. TRUSTEE STEIMLE SUGGESTED 2 WEEKS. SHE WILL TALK TO SHELBY TO MAKE SURE THEY AREN'T DUPLICATING THE RESEARCH. SHELBY WILL CHECK WITH OTHER TOWNSHIPS. THE MEETING DATE WILL BE DETERMINED BASED ON THE AVAILABILITY OF THE FIRE HOUSE.

SHELBY STATED THAT A ZONING PERMIT IS REQUIRED FOR YARD SALES. THERE IS NO FEE. TRUSTEE WILSON SUGGESTED HANDLING IT LIKE A BURN PERMIT. ALSO, PUT A LINK ON THE WEBSITE SO RESIDENTS COULD FILL OUT THE PERMIT APPLICATION.

SHELBY STATED THAT HE IS WORKING ON PUTTING ZONING INFORMATION ON THE WEBSITE WITH STEPS ON "HOW TO" IN AN EFFORT TO CUT DOWN ON PHONE CALLS WITH QUESTIONS. PAM GAVE HIM THE LINK TO ADMINISTER THE ZONING SECTION OF THE WEBSITE. TRUSTEE STEIMLE SAID TO GO AHEAD AND PUT INFORMATION ON REGARDING PERMITS AND A LINK TO DOWNLOAD THE APPLICATION. SHELBY STATED THAT JULIA HAD SENT HIM AN UPDATED APPLICATION FORM THAT HAS A CONSENT FORM INCORPORATED.

SHELBY INFORMED THE TRUSTEES THAT HE HAD RECEIVED A DEMO ON "CLOUD PERMIT", A SELF-SERVICE PORTAL THAT TARGETS SMALL TO MID SIZE ORGANIZATIONS. THE REPRESENTATIVE WAS WELL VERSE IN THE O.R.C. IT HAS 100% FUNCTIONALITY WITH LICENSE.

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IT COULD IMPROVE THE EXISTING PROCESS AND COULD ALSO BE INTEGRATED WITH MAPPING. THE REP COULD DO A FULL DEMO IN A MEETING IF THE TRUSTEES WOULD LIKE TO LOOK INTO IT.

TRUSTEE WILSON MADE A MOTION AT 8:01 PM TO GO INTO TO EXECUTIVE SESSION REGARDING ORC 121.22 (G) (1), COMPENSATION OF A PUBLIC EMPLOYEE, 2ND BY TRUSTEE DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES. TRUSTEE WILSON MADE A MOTION AT 8:09 PM TO RESUME REGULAR SESSION, 2ND BY TRUSTEE STEIMLE. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

ROAD/CEMETERY-OLD BUSINESS

JULY CEMETERY REPORT WAS PRESENTED. 7 FOUNDATION ORDERS WERE TAKEN AND 2 GRAVES WERE SOLD.

THE FINAL LAYER OF THE SHELTER PARKING LOT WILL BE APPLIED THIS WEEK. HOUCK ASPHALT SUBMITTED A BID OF \$946 TO STRIPE THE PARKINGS SPOTS (61 STALLS INCLUDING 3 HANDICAPPED STALLS ON THE WEST SIDE OF THE SHELTER). TRUSTEE DURBIN ASKED WHEN THE LAST COAT OF ASPHALT WILL BE APPLIED. HE WAS TOLD TENTATIVELY ON FRIDAY. TRUSTEE WILSON STATED THAT HE HAD ESTIMATED 75 PARKING SPOTS. ED RESPONDED THAT HOUCK'S PARKING STALLS ARE LARGE AND ARE BASED ON THE PARKING SPOTS AT WALMART, TRUSTEE WILSON'S STALLS ARE TOO SMALL. ED SAID THAT TRUSTEE WILSON IS WELCOME TO TALK TO THE SALES REPRESENTATIVE FROM HOUCK ASPHALT. ED GAVE TRUSTEE WILSON THE CONTACT INFORMATION. THERE IS ROOM TO ADD MORE PARKING IN THE FUTURE. TRUSTEE WILSON STATED THAT HE IS FINE WITH THE QUOTE. THE TRUSTEES AGREED TO HAVE HOUCK ASPHALT DO THE STRIPING.

GRANT VOCATIONAL SCHOOL IS LOOKING FOR PROJECTS. THEY ASKED IF THEY COULD REPLACE THE FENCE BEHIND THE RETAINING WALL ON STATE ROUTE 125. THEY WILL SUPPLY THE LABOR AND ASK THAT THE TOWNSHIP SUPPLY THE MATERIAL. TRUSTEE DURBIN SUGGESTED A 3 RAIL SPLIT-RAIL FENCING. HE SAID HE MAY BE ABLE TO GET THE MATERIAL DONATED. TRUSTEE STEIMLE STATED THAT IT IS WORTH EXPLORING.

VANDAMENT ROAD HAS BEEN WIDENED ON 2 CURVES. MOORE ROAD DITCHING AND BERMING WILL BE DONE THIS WEEK.

2 TOWNSHIP CULVERTS, SEVENTY FEET LONG WERE REPLACED ALONG WITH SIXTY PRIVATE DRIVEWAYS.

THERE IS A 48" CULVERT ON MACEDONIA ROAD THAT IS COLLAPSING. IT REQUIRES A BIGGER MACHINE THAN THE TOWNSHIP HAS; IT WOULD BE CHEAPER TO HAVE IT DONE BY CORNERSTONE CONSTRUCTION. THE ESTIMATED TOTAL COST OF THE PROJECT IS \$15,000. TRUSTEE WILSON MADE A MOTION TO APPROVE CORNERSTONE DEVELOPMENT TO INSTALL THE CULVERT. 2ND BY TRUSTEE DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

IN 2 MORE DAYS, ALL ROADS WILL HAVE BEEN MOWED. THE ROAD DEPARTMENT IS CURRENTLY DURAPATCHING POTHOLES. ED ASKED IF ANYONE KNOWS OF ANY ROADS THAT NEED TO BE PATCHED TO LET HIM KNOW. TRUSTEE DURBIN COMPLIMENTED HIM ON THE WORK ON MOORE ROAD.

POLICE-OLD BUSINESS

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JULY REPORT WAS PRESENTED. OFFICER PIKE RESPONDED TO SEVENTY-THREE CALLS. OFFICER PIKE ATTENDED NATIONAL NIGHT OUT LAST WEEK. THE COUNTY DIVE TEAM BOAT WAS THERE.

TRUSTEE DURBIN REPORTED THAT HE AND SHELBY BAIRD MET WITH CLERMONT COUNTY REPRESENTATIVES. THEY WERE ASKED TO PUT A COMMITTEE TOGETHER TO WORK ON A TWENTY YEAR PLAN CONNECTING THE SEWER ALONG STATE ROUTE 125. EVERYONE AT THE MEETING IS WILLING TO WORK WITH THE TOWNSHIP. LEONARD KENDALL WITH THE CLERMONT COUNTY PLANNING COMMISSION WOULD LIKE TO INTERVIEW THE COMMITTEE. TRUSTEE STEIMLE ASKED WHO WOULD BE ON THE COMMITTEE. TRUSTEE WILSON STATED THAT HE HAS BEEN ASKING PEOPLE TO BE ON THE COMMITTEE. HE HAS SOMEONE THAT WORKS WITH LARGE GRANTS, A COMMERCIAL DEVELOPER, LOCAL BUSINESS WOMAN, A BUILDER, REAL ESTATE PROFESSIONAL. TRUSTEE DURBIN AGREED TO MOVE ON WITH FORMING A PLANNING COMMITTEE.

TRUSTEE WILSON MADE A RESOLUTION OF AUTHORIZATION TO EXECUTE AND FILE AN APPLICATION WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES AND TO PROVIDE ALL INFORMATION AND DOCUMENTATION REQUIRED TO BECOME ELIGIBLE FOR POSSIBLE FUNDING ASSISTANCE. 2ND BY TRUSTEE DURBIN. ROLL CALL: MS. STEIMLE, YES, MR. WILSON, YES, MR. DURBIN, YES.

SABRINNA SCHNARREBERG HAD ASKED FOR LETTERS OF SUPPORT. BIGGBY COFFEE, E.C. NURRE, THE AMERICAN LEGION, BETHEL HISTORICAL SOCIETY, AND VILLAGE COUNSILWOMAN BRENDA WOODWARD HAVE SUBMITTED LETTERS OF SUPPORT.

PUBLIC PARTICIPATION:

TRUSTEE STEIMLE HAS BEEN WORKING WITH COUNSEL AND DEPUTY PIKE REGARDING THE LOUD MUSIC COMPLAINT BY THE TOWNSHIP RESIDENT, ANNETTE DISHION. SHE HAS LOOKED AT THE TOWNSHIP ZONING BOOK; THE PROPERTY IS NOT ZONED RESIDENTIAL. THE O.R.C. ONLY GIVES TOWNSHIP AUTHORITY TO REGULATE NOISE FOR PROPERTIES ZONED AS RESIDENTIAL. IT APPEARS THAT SUGARTREE ROAD IS ZONED AGRICULTURAL. SHELBY BAIRD WILL LOOK AT THE TOWNSHIP ZONING MAP TO SEE HOW IT IS ZONED. MOST OF THE TOWNSHIP IS ZONED AGRICULTURAL AND SO THE QUESTION IS WHETHER ADOPTING A LOUD NOISE ORDINANCE WOULD BE NECESSARY OR WANTED IN THE TOWNSHIP. THE CURRENT REMEDY TO THE COMPLAINT IS TO PURUSE DISORDERLY CONDUCT. OFFICER PIKE SAID IT CAN BE BEFORE 11:00 PM. HE STATED THAT HE DID NOT BELIEVE THE NOISE ABOUT WHICH THE CURRENT RESIDENT COMPLAINED WAS UNREASONABLE WHEN HE WAS OUT THERE. THE PROCESS TO HAVE AGRICULTURAL ZONING CHANGED TO RESIDENTIAL WOULD REQUIRE REZONING. SHELBY ASKED THAT A REQUEST BE FILLED OUT WITH THE ZONING OFFICE. OFFICER PIKE COMMENTED THAT RESIDENTIAL ZONING HAS MORE RESTRICTIONS THAN AGRICULTURAL.

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LYNN BUEDE COMMENTED ABOUT THE SEWERS. SHE STATED THAT THEY LIKE IT RURAL. SHE IS CONCERNED THE TOWNSHIP WILL GROW LIKE MILFORD. TRUSTEE WILSON STATED THAT THE PROPERTY ALONG STATE ROUTE 125 IS PREPARING FOR GROWTH. TRUSTEE STEIMLE STATED THAT THEY ARE TRYING TO BALANCE GROWTH FOR BUSINESSES. LYNN BUEDE IS CONCERNED ABOUT BUILDERS. TRUSTEE WILSON STATED THAT SOMEONE MENTIONED BUILDING A SUBDIVISION. TRUSTEE DURBIN STATED THAT IS WOULD BE 3 HOUSES. TRUSTEE WILSON SAID THAT IS WHAT THE PROPOSED COMMITTEE IS FOR. TRUSTEE STEIMLE STATED THAT THE PLAN WOULD BE FOR GROWTH OVER A TWENTY YEAR PERIOD. LYNN SUGGESTED HAVING SOMEONE REPRESENT THE AGRICULTURE COMMUNITY. TRUSTEE WILSON STATED THAT IT WAS RECOMMENDED TO HAVE TEN PEOPLE ON THE COMMITTEE.

MOTION BY TRUSTEE DURBIN TO ADJOURN, 2ND BY TRUSTEE WILSON.